

# COMPENSATION BOARD DOCKET #23/10

## April 27, 2023

### 307-23-10: SHERIFFS & REGIONAL JAILS

#### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	April 26, 2023 - Officers request to transfer accumulated Vacancy Savings to Temporary/Office Expense categories.		\$0.00	Approved per the Compensation Board's FY23 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
001	307	Accomack County	3/6/2023	Vacancy Savings	Office Expense	\$83,809.67	\$83,809.67
019	307	Bedford County	4/27/2023	Vacancy Savings	Temporary	\$24,123.65	\$24,123.65
023	307	Botetourt County	4/6/2023	Vacancy Savings	Temporary	\$31,706.85	\$16,435.00
041	307	Chesterfield County	4/18/2023	Vacancy Savings	Office Expense	\$89,358.43	\$89,358.43
091	307	Highland County	4/24/2023	Vacancy Savings	Office Expense	\$12,467.62	\$12,467.62
139	307	Page County	4/3/2023	Vacancy Savings	Temporary	\$31,277.76	\$24,563.00
143	307	Pittsylvania County	4/25/2023	Vacancy Savings	Office Expense	\$60,378.68	\$60,378.68
157	307	Rappahannock County	4/6/2023	Vacancy Savings	Temporary	\$29,858.98	\$26,729.60
165	307	Rockingham	4/18/2023	Vacancy Savings	Office Expense	\$38,350.22	\$38,350.22
175	307	Southampton	4/4/2023	Vacancy Savings	Temporary	\$113,774.29	\$22,500.00
175	307	Southampton	4/4/2023	Vacancy Savings	Office Expense	\$0.00	\$30,500.00
405	307	Albemarle-Charlottesville	4/27/2023	Vacancy Savings	Temporary	\$142,818.87	\$142,818.87
410	307	Northwestern Regional Jail	4/13/2023	Vacancy Savings	Office Expense	\$39,021.86	\$39,021.86
425	307	Central VA Regional jail	4/17/2023	Vacancy Savings	Office Expense	\$25,812.19	\$25,812.19
430	307	Piedmont Regional Jail	4/17/2023	Vacancy Savings	Office Expense	\$4,376.65	\$4,376.65
435	307	Manassas Regional Jail	4/18/2023	Vacancy Savings	Office Expense	\$136,443.66	\$136,443.66
445	307	Rockbridge Regional Jail	4/17/2023	Vacancy Savings	Office Expense	\$11,313.33	\$11,313.33
450	307	Rappahannock Sec Center	4/13/2023	Vacancy Savings	Temporary	\$231,536.15	\$192,592.20
450	307	Rappahannock Sec Center	4/13/2023	Vacancy Savings	Temporary	\$0.00	\$38,943.95
455	307	Western Tidewater Regional Jail	4/14/2023	Vacancy Savings	Office Expense	\$66,309.08	\$66,309.08
460	307	Pamunkey Regional Jail	4/14/2023	Vacancy Savings	Temporary	\$33,586.00	\$33,586.00
465	307	Riverside Regional Jail	4/13/2023	Vacancy Savings	Office Expense	\$608,236.43	\$608,236.43
470	307	Virginia Peninsula Regional Jail	4/13/2023	Vacancy Savings	Office Expense	\$149,216.19	\$149,216.19
475	307	Hampton Roads Regional Jail	4/18/2023	Vacancy Savings	Office Expense	\$352,102.66	\$352,102.66

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
480	307	New River Valley Regional Jail	4/13/2023	Vacancy Savings	Office Expense	\$300,582.21	\$300,582.21
485	307	Blue Ridge Regional Jail	4/18/2023	Vacancy Savings	Office Expense	\$302,694.70	\$302,694.70
491	307	Southside Regional Jail	4/19/2023	Vacancy Savings	Office Expense	\$62,437.95	\$62,437.95
492	307	Southwest Regional Jail	4/13/2023	Vacancy Savings	Office Expense	\$168,156.78	\$168,156.78
493	307	Middle River Regional Jail	4/14/2023	Vacancy Savings	Temporary	\$178,003.04	\$58,313.00
493	307	Middle River Regional Jail	4/14/2023	Vacancy Savings	Office Expense	\$0.00	\$119,690.04
494	307	Western Virginia Regional Jail	4/24/2023	Vacancy Savings	Office Expense	\$88,961.42	\$88,961.42
495	307	Meherrin River Regional Jail	4/13/2023	Vacancy Savings	Office Expense	\$322,568.23	\$322,568.23
496	307	RSW Regional Jail	4/13/2023	Vacancy Savings	Office Expense	\$124,068.45	\$124,068.45
550	307	Chesapeake City	4/25/2023	Vacancy Savings	Temporary	\$12,238.71	\$12,238.71
650	307	Hampton City	4/14/2023	Vacancy Savings	Office Expense	\$225,757.93	\$225,757.30
710	307	Norfolk City	4/6/2023	Vacancy Savings	Temporary	\$301,188.26	\$159,827.00
760	307	Richmond City	4/17/2023	Vacancy Savings	Office Expense	\$730,591.40	\$730,591.40
770	307	Roanoke City	4/13/2023	Vacancy Savings	Office Expense	\$94,621.46	\$94,621.46
810	307	Virginia Beach City	4/25/2023	Vacancy Savings	Office Expense	\$93,160.99	\$93,160.99
		<b>Totals</b>				<b>\$5,320,910.75</b>	<b>\$5,093,658.58</b>

VARIOUS

SHERIFFS/  
SUPERINTENDENTS

April 26, 2023 - Officers request one-time transfers of  
Temporary Funds to Office Expense Funds.

\$0.00

Approved per the Compensation Board's FY23 Budget Priorities  
and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested	Amount Approved
091	307	Highland County	4/24/2023	Temporary Funds	Office Expense	\$35,247.90	\$27,000.00	\$27,000.00
475	307	Hampton Roads Regional Jail	4/18/2023	Temporary Funds	Office Expense	\$170,632.94	\$120,000.00	\$120,000.00
480	307	New River Valley Regional Jail	4/25/2023	Temporary Funds	Office Expense	\$1,224,540.21	\$600,000.00	\$600,000.00
		<b>Totals</b>				<b>\$1,430,421.05</b>	<b>\$747,000.00</b>	<b>\$747,000.00</b>

# 307-23-10: SHERIFFS & REGIONAL JAILS

## NEW BUSINESS:

### CONSENT DOCKET

#### LOCALITY

#### OFFICER

#### REQUEST

#### TOTAL COST

#### COMPENSATION BOARD ACTION

VARIOUS

SHERIFFS/  
SUPERINTENDENTS

April 26, 2023 Officers request to transfer the remaining salary amounts from vacant positions to temporary funds and/or office expenses for April through June 2022. Officers state they do not intend to fill the following positions before the end of FY2023.

\$0.00

Approved per the Compensation Board's FY23 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	Office Expense			Temporary			Totals			
				Position Count	Current Salaries	Amounts Requested	Position Count	Current Salaries	Amounts Requested	Position Count	Current Salaries	Amounts Requested	Pro-Rated Amounts Approved
041	307	Chesterfield County	4/18/2023	3	102,511	25,627.75	3	126,000	31,500.00	6	228,511	57,127.75	57,127.75
069	307	Frederick County	4/19/2023				1	32,271	8,067.75	1	32,271	8,067.75	8,067.75
089	307	Henry County	4/19/2023	11	247,599	61,899.75				11	247,599	61,899.75	61,899.75
095	307	James City County	4/18/2023	1	44,041	11,010.25				1	44,041	11,010.25	11,010.25
165	307	Rockingham County	4/18/2023	1	22,509	5,627.25				1	22,509	5,627.25	5,627.25
405	307	Albemarle Charlottesville Regional Jail	4/10/2023				37	1,579,187	394,796.75	37	1,579,187	394,796.75	394,796.75
410	307	Northwestern Regional Jail	4/11/2023	1	52,500	13,125.00				1	52,500	13,125.00	13,125.00
425	307	Central Virginia Regional Jail	4/18/2023	4	153,336	38,334.00				4	153,336	38,334.00	38,334.00
435	307	Prince William Regional Jail	4/1/2023	43	1,791,163	447,790.75				43	1,791,163	447,790.75	447,790.75
450	307	Rappahannock Regional Jail	4/1/2023	61	2,568,556	642,139.00				61	2,568,556	642,139.00	642,139.00
465	307	Riverside Regional Jail	4/12/2023	182	7,475,232	1,868,808.00				182	7,475,232	1,868,808.00	1,868,808.00
480	307	New River Valley Regional Jail	4/13/2023	31	1,078,480	269,620.00				31	1,078,480	269,620.00	269,620.00
485	307	Blue Ridge Regional Jail	4/13/2023	27	1,134,000	283,500.00				27	1,134,000	283,500.00	283,500.00
492	307	Southwest Virginia Regional Jail	4/13/2023	20	570,535	142,633.75				20	570,535	142,633.75	142,633.75
493	307	Middle River Regional Jail	4/12/2023	21	883,050	220,762.50	16	693,000	173,250.00	37	1,576,050	394,012.50	394,012.50
495	307	Meherrin River Regional Jail	4/12/2023	68	2,891,248	722,812.00				68	2,891,248	722,812.00	722,812.00
496	307	RSW Regional Jail	4/13/2023	27	1,136,559	284,139.75				27	1,136,559	284,139.75	284,139.75
630	307	Fredericksburg City	4/1/2023				1	55,780	13,945.00	1	55,780	13,945.00	13,945.00
710	307	Norfolk City	4/1/2023	8	373,787	93,446.75	14	579,079	144,769.75	22	952,866	238,216.50	238,216.50
760	307	Richmond City	4/14/2023	193	8,452,362	2,113,090.50				193	8,452,362	2,113,090.50	2,113,090.50
		<b>Totals</b>		<b>702</b>		<b>7,244,367.00</b>	<b>72</b>		<b>766,329.25</b>	<b>774</b>		<b>8,010,696.25</b>	<b>8,010,696.25</b>

## 772-23-10: COMMONWEALTH'S ATTORNEYS

### NEW BUSINESS:

#### CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	COMMONWEALTH'S ATTORNEYS	April 18, 2023 - Officers request to transfer accumulated Vacancy Savings to Temporary funds budget category.	\$0.00	Approved per the Compensation Board's FY23 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
047	772	Culpeper County	4/19/23	Vacancy Savings	Temporary	\$31,651.84	\$31,651.84
107	772	Loudoun County	4/14/23	Vacancy Savings	Temporary	\$57,247.08	\$56,786.93
570	772	Colonial Heights City	4/19/23	Vacancy Savings	Temporary	\$31,051.92	\$31,051.92
710	772	Norfolk City	4/3/23	Vacancy Savings	Temporary	\$48,231.60	\$31,520.72
820	772	Waynesboro City	3/21/23	Vacancy Savings	Temporary	\$68,936.16	\$55,989.46
		<b>Totals</b>				<b>\$237,118.60</b>	<b>\$207,000.87</b>

VARIOUS	COMMONWEALTH'S ATTORNEYS	April 7, 2023 - Officers request to transfer the remaining salary amounts from the following vacant positions to Temporary funds for the months of April through June, 2023. Officers state they do not intend to fill the following positions before the end of FY23.	\$0.00	Approved per the Compensation Board's FY23 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.
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FIPS	Office Code	Locality Name	Request Date	From Permanent Position	Class Code	To Category	Current Salary	Amount Requested	Amount Approved
067	772	Franklin County	4/7/23	00001	ATTI	Temporary	\$71,559	\$17,889.75	\$17,889.75
071	772	Giles County	4/13/23	00006	ATTI	Temporary	\$65,166	\$16,291.50	\$16,291.50
		<b>Total</b>						<b>\$34,181.25</b>	<b>\$34,181.25</b>

## 772-23-10: COMMONWEALTH'S ATTORNEYS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
KING WILLIAM	COMMONWEALTH'S ATTORNEY	<p>March 31, 2023 - Officer requests, in accordance with §15.2-1606, to reimburse King William County for defense counsel expenses paid to Thompson McMullan in the amount of \$1,662.00 for legal representation of Matthew R Kite, Commonwealth's Attorney, in the ongoing civil case of Virginia Animal Owners Alliance v. Jason S. Miyares, et al, Case No. 22-00450.</p> <p>Officer has provided a letter from the Division of Risk Management stating that the Division would not provide coverage in this civil case.</p>		\$1,662.00	The Compensation Board approved reimbursement of expenses incurred in the amount of \$1,662.00 in accordance with §15.2-1606.
KING WILLIAM	COMMONWEALTH'S ATTORNEY	<p>April 3, 2023 – Acting Officer requests, additional Temporary Funding in the amount of \$13,022.71. This is equivalent to the current salary of position 00003 ATTI budgeted at \$62,509 from April 17, 2023, to June 30, 2023. The election will be held on November 7, 2023.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as she understands that the Compensation Board's interpretation of §24.2-226 and 228 is that position 00003 ATTI is not vacant during the period in which she is the Acting Commonwealth's Attorney consequently funds cannot be transferred from this position.</p>		\$0.00	Approved at no additional cost to the Compensation Board.
VARIOUS	COMMONWEALTH ATTORNEY	<p>April 17, 2023 - Officers request to transfer Vacancy Savings to Equipment to purchase the following items.</p> <p>Officers state their localities agree to fund the difference between the total and stressed cost of these purchases. Officers also state their understanding that reimbursement for approved funds must be claimed for reimbursement no later than the May payroll reimbursement process.</p>		\$0.00	<p>Approved per the Compensation Board's FY23 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.</p> <p>Equipment purchases must be requested for reimbursement no later than the May 2023 payroll and expense reimbursement request.</p>

FIPS	Locality Name	Equipment Requested	Requested Qty	Requested Cost	Total Requested Cost	Per Policy Qty	Per Policy Cost	Total Cost Approved	Stressed Cost
005	Alleghany County	Router	1	\$800.00	\$800.00	1	\$800.00	\$800.00	\$620.56
820	Waynesboro City	Laptop	1	\$1,200.00	\$1,200.00	1	\$1,200.00	\$1,200.00	\$1,029.12
	<b>Totals</b>				<b>\$2,000.00</b>			<b>\$2,000.00</b>	<b>\$1,649.68</b>

## 772-23-10: COMMONWEALTH'S ATTORNEYS

### NEW BUSINESS:

LOCALITY	OFFICER	REQUEST	CONSENT DOCKET	TOTAL COST	COMPENSATION BOARD ACTION
VARIOUS	COMMONWEALTH'S ATTORNEYS	April 25, 2023 - Officers request an exception to the Substitute Prosecutor expense reimbursement policy. Expenses for travel for the cases below were received by the Compensation Board more than 60 days following conclusion of the case.		\$244.50	Approved as a one-time exception to policy, based upon the specific conditions stated by the officer.

FIPS	Office	Locality	Prosecutor	Expense Date(s)	Defendant	Expense Cost	Exception Need Reason
159	772	Richmond County	Rebecca Roeberg	6/6/2022	Kevin O. Fauntleroy	\$56.16	> 60 days after case end
139	772	Page County	Amanda D. Strecky	2/2/2022	Ross Elliot Good	\$33.34	> 60 days after case end
169	772	Scott County	Derrick B. Yates	9/1/2022	Christopher Dockery	\$77.50	> 60 days after case end
169	772	Scott County	Derrick B. Yates	9/19/2022	Bobby Joe Stacy	\$77.50	> 60 days after case end
		<b>Total</b>				<b>\$244.50</b>	

COMMONWEALTH'S ATTORNEYS' CAREER PROSECUTOR PROGRAM	COMMONWEALTH'S ATTORNEYS	April 25, 2023 - Staff requests to correct the Dates of Selection for Assistant Commonwealth's Attorneys who have been submitted by their Officer as eligible to participate in the Career Prosecutor Program.	N/A	The Compensation Board approves the request to update information submitted for the CDP program documentation for these offices, for consideration for FY24 budget approvals.
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Officers' staff who submit the Budget Requests erroneously misunderstood how to identify the dates of selection. Loudoun Assistant Commonwealth's Attorneys were listed in the FY24 budget request, but the Special Programs certification screen was inadvertently certified as No.

FIPS	Locality Name	Assistant Attorney	Position	Class	Date of Eligibility	Requested in FY	Eligible in FY	Notes
009	Amherst	Adam Stanley	00004	ATTI	3/18/2022	2024	2023	Date Correction Only
031	Campbell	Marsha Calohan	00005	ATTI	1/26/2020	2023	2023	Date Correction Only
051	Dickenson	Stephens Mullins	00005	ATTI	2/10/2023	2024	2024	Date Correction Only
083	Halifax	Tristan Dunford	00005	ATTI	11/21/2022	2024	2024	Date Correction Only
107	Loudoun	Shara Krogh	00009	JATTI	1/1/2023	2024	2024	Date Correction and Certified as No s/b Yes
169	Scott	Chadwick Wilson	00006	ATTI	12/1/2022	2024	2024	Date Correction Only
169	Scott	James Preas	00007	ATTI	7/1/2022	2024	2024	Date Correction Only
680	Lynchburg	Nathan Frier	00001	ATTI	3/30/2022	2024	2024	Date Correction Only
680	Lynchburg	Jessie Dumond	00007	ATTI	7/20/2022	2024	2024	Date Correction Only
680	Lynchburg	Dianna Baker	00010	ATTI	7/23/2022	2024	2024	Date Correction Only

## 773-23-10: CIRCUIT COURT CLERKS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SUFFOLK	CIRCUIT COURT CLERK	February 28, 2023 - Officer requests, in accordance with §15.2-1606 and 15.2-1636.14, to reimburse Suffolk City for defense counsel expenses paid to Pender & Coward in the amount of \$2,417.50 for legal representation of W. Randolph Carter, Jr., Circuit Court Clerk, in the ongoing civil case of Rhett M. Daniel v. E. Grier Ferguson, et al. Louisa County Circuit Court Case No.: CL21-209 DRM IN72239-002.  Officer has provided a letter from the Division of Risk Management stating that the Division would not provide coverage in this civil case.		\$2,417.50	The Compensation Board approved reimbursement of expenses incurred in the amount of \$2,417.50 in accordance with §15.2-1606.
VARIOUS	CIRCUIT COURT CLERKS	April 13, 2023 - Officers request a one-time transfer of Vacancy Savings to Temporary and/or Office Expense funds.		\$0.00	Approved per the Compensation Board's FY23 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
710	773	Norfolk City	4/19/23	Vacancy Savings	Temporary	\$241,104.95	\$103,200.00
710	773	Norfolk City	4/19/23	Vacancy Savings	Office Expense	\$0.00	\$10,000.00
820	773	Waynesboro City	4/13/23	Vacancy Savings	Office Expense	\$45,493.75	\$45,493.75
		<b>Totals</b>				<b>\$286,598.70</b>	<b>\$158,693.75</b>

FAUQUIER	CIRCUIT COURT CLERK	<p>April 10, 2023 - Officer requests, to budget funding from the remaining balance of available TTF \$4 funds in the amount of \$20,829.00 for the following line item.</p> <ul style="list-style-type: none"> <li>Upgrade Court Audio System (vendor, BIS Digital)</li> </ul> <p>This office elected to carry over unbudgeted \$4 TTF projected collections of \$44,811 in FY23, and currently has \$13,358.34 in \$4 TTF cash available on-hand through March 2023 collections for additional budgeting in FY23 (beyond the cash amount on hand that is already committed to previous budgeted amounts totaling \$64,379). Staff notes that average collections over the past 6 months support projected additional collections of \$5,456 through May, with a total anticipated unbudgeted NGF cash balance available for budgeting of \$18,814.</p>		\$20,829 NGF	The Compensation Board approved an additional budgeted amount of \$18,814 NGF based upon projected cash available through the May payroll and expense reimbursement period, however the Board notes to the officer that actual cash must be collected in this amount in order to seek reimbursement for the full amount of this expense and any remaining expenditures of previously budgeted funds.
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## 773-23-10: CIRCUIT COURT CLERKS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BLAND COUNTY	CIRCUIT COURT CLERK	<p>April 25, 2023, Acting Officer requests additional Temporary Funding in the amount of \$8,941.00. This is equivalent to the current salary of position 00002 DCII budgeted at \$35,764 from April 1, 2023, to June 30, 2023. The election will be held on November 7, 2023.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as she understands that the Compensation Board's interpretation of §24.2-226 and 228 is that position 00002 DCII is not vacant during the period in which she is the Acting Circuit Court Clerk. Consequently, funds cannot be transferred from this position.</p>		\$0.00	Approved at no additional cost to the Compensation Board.

## 771-23-10: COMMISSIONERS OF THE REVENUE

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BUCHANAN	COMMISSIONER	<p>April 14, 2023 - Officer requests to transfer \$2,813.04 from Vacancy Savings for the purchase of the following equipment.</p> <p>Officer notes that locality agrees to fund the total cost less the Compensation Board reimbursable stressed cost, as the equipment has already been purchased. Officer notes their understanding that equipment purchases must be requested for reimbursement no later than the May payroll and expense reimbursement request.</p>		\$0.00	<p>Approved per the Compensation Board's FY23 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.</p> <p>Equipment purchases must be requested for reimbursement no later than the May 2023 payroll and expense reimbursement request.</p>

FIPS	Locality Name	Equipment Requested	Requested Qty	Requested Cost	Total Requested Cost	Per Policy Qty	Per Policy Cost	Total Cost Approved	Stressed Cost	Reimbursable Stressed Cost
027	Buchanan County	Monitors	2	\$210.00	\$420.00	2	\$210.00	\$420.00	\$362.21	\$120.72
027	Buchanan County	PC	2	\$1,161.22	\$2,322.44	2	\$1,161.22	\$2,322.44	\$2,002.87	\$667.56
027	Buchanan County	Speaker	2	\$35.30	\$70.60	2	\$35.30	\$70.60	\$60.89	\$20.29
	<b>Totals</b>				<b>\$2,813.04</b>			<b>\$2,813.04</b>	<b>\$2,425.97</b>	<b>\$808.57</b>



## 774-23-10: TREASURERS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SHENANDOAH COUNTY	TREASURER	April 13, 2023 – Officer requests to transfer accumulated Vacancy Savings in the amount of \$17,256.49 to Office Expense funds.		\$0.00	Approved per the Compensation Board's FY23 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.
SHENANDOAH COUNTY	TREASURER	April 12, 2023 - Officer requests to transfer the remaining salary amount from position 0001 DIII, current salary of \$34,514, in the amount of \$8,628.50 to Office Expense funds for April through June, 2023.  Officer states they are not planning to fill the position prior to the end of this Fiscal Year.		\$0.00	Approved per the Compensation Board's FY23 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.
AUGUSTA COUNTY	TREASURER	April 5, 2023 - Acting Officer requests additional Temporary funds in the amount of \$11,267.25. This is equivalent to the current salary of position 00001 MDII budgeted at \$45,069 from April 1, 2023 to June 30, 2023. The election will be held on November 7, 2023.  This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as the acting officer understands that the Compensation Board's Interpretation of §§24.2-226 and 228 is that position 00001 MDII is not vacant during the period in which she is the Acting Treasurer, and consequently funds cannot be transferred from the position.		\$0.00	Approved at no additional cost to the Compensation Board.
BUENA VISTA CITY	TREASURER	April 13, 2023 - Acting Officer requests additional Temporary funds in the amount of \$7,217.25. This is equivalent to the current salary of position 00001 DII, budgeted at \$28,869 from April 1, 2023 through June 30, 2023. The election will be held on November 7, 2023.  This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as the acting officer understands that the Compensation Board's Interpretation of §§24.2-226 and 228 is that position 00001 DII is not vacant during the period in which she is the Acting Treasurer, and consequently funds cannot be transferred from the position.		\$0.00	Approved at no additional cost to the Compensation Board.

## OTHER MATTERS

### NEW BUSINESS:

REGULAR DOCKET					
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #23/09.	N/A	Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Regular monthly meetings are scheduled for Thursday, May 25, 2023 at 11:00 a.m. and Thursday, June 22, 2023 at 11:00 a.m.	N/A	The Compensation Board confirmed the May meeting date, and rescheduled the June meeting date to Thursday, June 29, 2023 at 11:00 a.m.
3.	FY24 FINAL BUDGET ALLOCATIONS & POLICIES	COMPENSATION BOARD	Staff presents final budget allocations and budget priorities and policies for FY24.	N/A	Approved.
4.	FY24 BUDGET APPROVAL LETTER	COMPENSATION BOARD	Staff presents budget approval letter to be sent to all constitutional officers for FY24.	N/A	Approved.
5.	TECHNOLOGY TRUST FUND STATUS	COMPENSATION BOARD	<p>Collections: FY23 collections for July through March totaled \$4,162,088.41, a decrease of 34.97% compared to the same period of collections in FY22.</p> <p>Expenditures: FY23 year-to-date Clerk's expenditures through 4/26/23, totaled \$3,431,783.34 or 33.36% of budgeted Technology Trust Funds.</p> <p>Projections: Based on current collections to date, FY23 TTF total collections would be approximately \$5.55 million, a decrease of 34.25% compared to FY22 collections.</p>	N/A	Noted.

## OTHER MATTERS

### NEW BUSINESS:

		REGULAR DOCKET		
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>
				<u>COMPENSATION BOARD ACTION</u>
6.	FY24 COMPENSATION BOARD MEETING SCHEDULE	COMPENSATION BOARD	<p>Staff requests confirmation of the following dates for FY24 scheduled meetings. Unless otherwise noted, all meetings are at 11:00 a.m. and are set for the 4<sup>th</sup> Thursday of each month:</p> <ul style="list-style-type: none"> <li>• July 27, 2023</li> <li>• August 24, 2023</li> <li>• September 28, 2023</li> <li>• October 26, 2023</li> <li>• November 15, 2023 (3<sup>rd</sup> <b>Wednesday</b>)</li> <li>• December 20, 2023 (3<sup>rd</sup> <b>Wednesday</b>)</li> <li>• January 9, 2024 (Tuesday, meeting time 2:00 p.m.) (special meeting to discuss legislation)</li> <li>• January 25, 2024 (meeting time 11:30 a.m.)</li> <li>• February 22, 2024 (meeting time 11:30 a.m.)</li> <li>• March 28, 2024</li> <li>• April 16, 2024 (Tuesday) (Budget Hearing)</li> <li>• April 25, 2024</li> <li>• May 23, 2024</li> <li>• June 27, 2024</li> </ul>	N/A
				Approved.

**CLOSED MEETING**  
**COMPENSATION BOARD DOCKET #23/10**  
**April 27, 2023**

**NO CLOSED MEETING.**

1) **MOTION FOR “CLOSED MEETING” by Chairman Jeffrey Palmore. (\_\_\_\_\_ seconded the motion).**

- ☐ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

**MOTION BY CHAIRMAN (vacant): I move to certify that only public business exempt from the Act was discussed.**  
(\_\_\_\_\_ seconded the motion.)

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**AND**

**MOTION BY CHAIRMAN (vacant): I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (\_\_\_\_\_ seconded the motion.)**

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.**

# HANDCARRY

## COMPENSATION BOARD DOCKET #23/10

### April 27, 2023

#### 773-23-10: CIRCUIT COURT CLERKS NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CIRCUIT COURT CLERKS' CAREER DEVELOPMENT AUDIT COMMITTEE	CIRCUIT COURT CLERKS	<p>March 27, 2023 - The Circuit Court Clerks' Career Development Audit Committee reports the results of the Clerks' Career Development Program audits.</p> <p>The following officers have met all the necessary requirements and no further action is required:</p> <ul style="list-style-type: none"> <li>• Chesterfield County</li> <li>• Lancaster County</li> <li>• Smyth County</li> <li>• Spotsylvania County</li> <li>• Newport News City</li> </ul>		N/A	The Compensation Board thanks the Clerks' Career Development Audit Committee for its work in reviewing and auditing program participants and providing its recommendations. Approval of the corresponding salary increases will be determined in conjunction with the FY24 budget allocation packages by May 1, 2023.
DEPUTY CIRCUIT COURT CLERKS' CAREER DEVELOPMENT AUDIT COMMITTEE	CIRCUIT COURT CLERKS	<p>March 27, 2023 - The Circuit Court Clerks' Career Development Audit Committee reports the results of the Deputy Clerks' Career Development Program audits.</p> <p>The following offices have met all the necessary requirements for their deputies and no further action is required:</p> <ul style="list-style-type: none"> <li>• Bedford County</li> <li>• Dinwiddie County</li> <li>• Frederick County</li> <li>• Greensville County</li> <li>• James City County</li> <li>• Northumberland County</li> <li>• Pulaski County</li> <li>• Rockingham County</li> <li>• Smyth County</li> <li>• Washington County</li> <li>• Wise County</li> <li>• Martinsville City</li> <li>• Radford City</li> <li>• Staunton City</li> <li>• Virginia Beach City</li> </ul>		N/A	The Compensation Board thanks the Deputy Clerks' Career Development Audit Committee for its work in reviewing and auditing program participants and providing its recommendations. Approval of the corresponding salary increases will be determined in conjunction with the FY24 budget allocation packages by May 1, 2023.

## 771-23-10: COMMISSIONERS OF THE REVENUE

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
DEPUTY COMMISSIONERS OF THE REVENUE CAREER DEVELOPMENT PROGRAM	COMMISSIONERS	<p>March 16, 2023 - Per the Provisions of Chapter 2, Item 75 of the 2022 Acts of Assembly, 25 Deputy Commissioners currently unfunded for participation have been certified by their officer by February 1, 2023 that they meet the minimum requirements of the Compensation Board Deputy Commissioners of the Revenue Career Development Program, and 218 Deputy Commissioners have been recertified as of February 1, 2023.</p> <p>Of the 25 newly certified Deputy Commissioners, all were accepted. Of the 218 Deputy Commissioners already meeting the requirements, all were accepted. A total of 243 Certified Deputy Commissioners met all criteria and corresponding salary increases are requested effective July 1, 2023.</p> <p>(The COR Career Development Audit Committee has randomly audited 48 deputies and concurs with the requests.)</p>		N/A	The Compensation Board thanks the Deputy Commissioners' Career Development Audit Committee for its work in reviewing and auditing program participants and providing its recommendations. Approval of the corresponding salary increases will be determined in conjunction with the FY24 budget allocation packages by May 1, 2023.

## FOR YOUR INFORMATION NONE.

Public Body: Compensation Board  
Date: April 27, 2023  
Time: 11:00 a.m.  
Location: Compensation Board Conference Room  
Oliver Hill Building, 102 Governor Street  
Richmond, VA 23219  
Members: Jeffrey Palmore, Chairman (present)  
Craig Burns, Ex Officio member (present)  
Staci Henshaw, Ex Officio member (present)

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